



CITY OF OCEAN SHORES
 BUSINESS LICENSE OFFICE
 City Hall
 P.O. Box 909
 Ocean Shores, WA 98569

360-289-2488

APPLICATION FOR BUSINESS LICENSE
 (Per Ocean Shores Ordinance No. 473)

Year Ending December 31, _____

LICENSE FOR CALENDAR YEAR DUE
 FEBRUARY 15 OF THE LICENSE YEAR

- * All items 1 thru 6 must be completed or application will not be accepted. Print or type)
- * Return application with payment to Business License Office.

1	NAME OF BUSINESS	DBA (IF APPLICABLE)			BUSINESS PHONE
2	BUSINESS LOCATION	DIV BLK LOT SP.	CITY	STATE	ZIP
3	MAILING ADDRESS				
4	NATURE OF BUSINESS		DESCRIPTION OF BUSINESS		<input type="checkbox"/> SOLE PROPRIETOR <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION
5	LIST OWNER(S), PARTNERS, OR OFFICERS	TITLES	HOME ADDRESS		HOME PHONE
6	This Application is:				Expiration
	<input type="checkbox"/> New <input type="checkbox"/> Renewal	Washington State Reg. NO. (UBI #)		Washington State Contractor No.	Date
	REQUESTED OPENING DATE	EMERGENCY CONTACT			EMERGENCY CONTACT PHONE

BUSINESS LICENSE SCHEDULE

Ocean Shores Municipal Code Section 5.02.070 – License fees shall be determined by the number of employees of the business for the calendar year preceding the year of licensing, as follows: businesses with zero (0) to two (2) employees shall pay a fee of \$50.00 per yearly license period; and businesses with three (3) or more employees shall pay a fee of \$50.00 plus \$25.00 for each employee over two (2), per yearly license period. “Employee” includes owners and/or managers.

EMPLOYEES	LICENSE FEE	Employees	LICENSE FEE	EMPLOYEES	LICENSE FEE	TOTAL NUMBER OF EMPLOYEES: _____ TOTAL ANNUAL LICENSE FEE DUE: \$ _____
0-1.....	\$ 50.00	8.....	\$200.00	14.....	\$350.00	
3.....	75.00	9.....	225.00	15.....	375.00	
4.....	200.00	10.....	250.00	16.....	400.00	
5.....	125.00	11.....	275.00	17.....	425.00	
6.....	150.00	12.....	300.00	18.....	450.00	
7.....	175.00	13.....	325.00			
Home Occupation License Fee: \$25.00 (Section 17.50.030)				\$25.00 each additional employee		

The Business License is issued for the location and description of businesses listed above only. Promptly notify the Business License Department prior to any changes in location or business type. The Business License is not transferable.
 The City of Ocean Shores Municipal Code, Title 5 imposes a business and occupation tax upon every person engaged in a taxable business in the City.
 I hereby certify that the statements furnished by me on this application are true and complete to the best of my knowledge and belief, and that I will comply with the provisions of applicable City of Ocean Shores ordinances.

Date _____ Title _____ Signature _____

DO NOT WRITE BELOW THIS LINE

Payment by March 15 = 5% penalty
 Payment by April 15 = 10% penalty

Payment by May 15 = 15% penalty
 Payment by June 15 = 20% penalty

Payment after June 15 = 25% penalty

Approved by: _____
City Manager _____ **Bldg. Dept.** _____ **License No.** _____
Police Dept _____ **Fire Dept** _____ **Date Issued** _____
Planning Dept. _____ **Date Received** _____
Approved for Home Occupation Yes _____